

YOUR #CLEANTHEUNSEEN ACTION PLAN

EMPLOYERS

THANK YOU FOR BEING AN ACTIVE PARTICIPANT OF #CLEANTHEUNSEEN.

You have recognised that dust is a perennial problem that affects even the most well-run facilities. We believe that with the right information and awareness of the importance of clean workplace air millions of people across the UK can have their working lives improved.

To make your clean air journey easier, we've set out the below instructions to give you practical next steps you can take to assess and improve your business' air quality.

IDENTIFY IF YOU ARE A HIGHER RISK EMPLOYER

The first step is to identify whether your business has a higher likelihood of harmful dust, pollutant, and allergen exposure*.

COMMONLY ASSOCIATED EMPLOYMENT TYPES INCLUDE:

Engineering & Manufacturing

Logistics & Cardboard

Motor Vehicle Repair

Baking

Oil & Gas

Agriculture

Welding

Printing

Cleaning

Woodworking

Recycling

Beauty & Hair

* You can find out more specific advice on how hazardous substances affect your specific industry on the [HEALTH AND SAFETY EXECUTIVE'S WEBSITE](#).

LEARN WHY CLEAN AIR MATTERS

Second comes understanding. It's important you are familiar with why clean air is so important and how polluted air affects your employee's health. You don't have to know everything, just the top line take-aways.

Respiratory issues

Exacerbates preexisting conditions

Pregnancy complications

Cardiovascular stress

Cancer

Allergies

Decreased lung function

Neurological impairment

Mental health issues

Check our **HEALTH FACTS PAGE** for more information.

APPRECIATE AND SEE HOW CLEAN AIR BENEFITS BUSINESS

While clean air is a health and quality of life issue, it also affects your business in a surprisingly large number of ways.

Explore 10 reasons why clean air is good for business, **HERE**.

Find out **HOW MUCH YOUR BUSINESS COULD SAVE** by having cleaner air with our **SAVINGS CALCULATOR**.

ASSESS YOUR AIR QUALITY CHECKLIST

GENERAL BUILDING CONSIDERATIONS

- Check that your temperature and humidity levels are maintained at a consistent level. Spikes in indoor air temperature can lead to mould or mildew and affect air quality.
- Make sure that all air supply, ventilation units and exhaust vents are clear of obstructions and working properly so that air can circulate freely.
- Watch out for suspicious odours, mildew and signs of water damage – all indicate poor air quality.
- Check for evidence (nests and droppings) of rodents and insects as their presence is harmful to air quality and general health standards.
- Clean up any flaking or peeling paint-work.
- Don't forget to check the condition of your facility's roof when you conduct a full building audit!

MAINTENANCE SUPPLIES

- Only use chemicals with adequate ventilation.
- Ensure that all portable fuel containers are kept closed and stored safely.
- Keep equipment and machinery regularly serviced and maintained in line with manufacturers' guidelines.

GROUND LEVEL

- All working areas including offices and factory floors, need to be dusted and cleaned regularly. Is there a cleaning schedule in place? If so, is it being managed efficiently?
- Make sure that all rubbish disposal areas and dumpsters are located far from doors, windows and air vents.
- Check for any potential air contaminants near your facility such as chimney stacks, industrial plants or exhausts from nearby buildings.
- Keep areas near air vents clear of vehicles.
- Make sure the shipping and receiving areas don't leave dock doors open.
- Reduce pesticide application to the bare minimum.
- Ensure that there is proper drainage away from the building to prevent mould and water damage.
- Arrange sprinklers so that they spray away from the building and any air vents
- Put doormats at all exterior entrances and make sure they are cleaned regularly

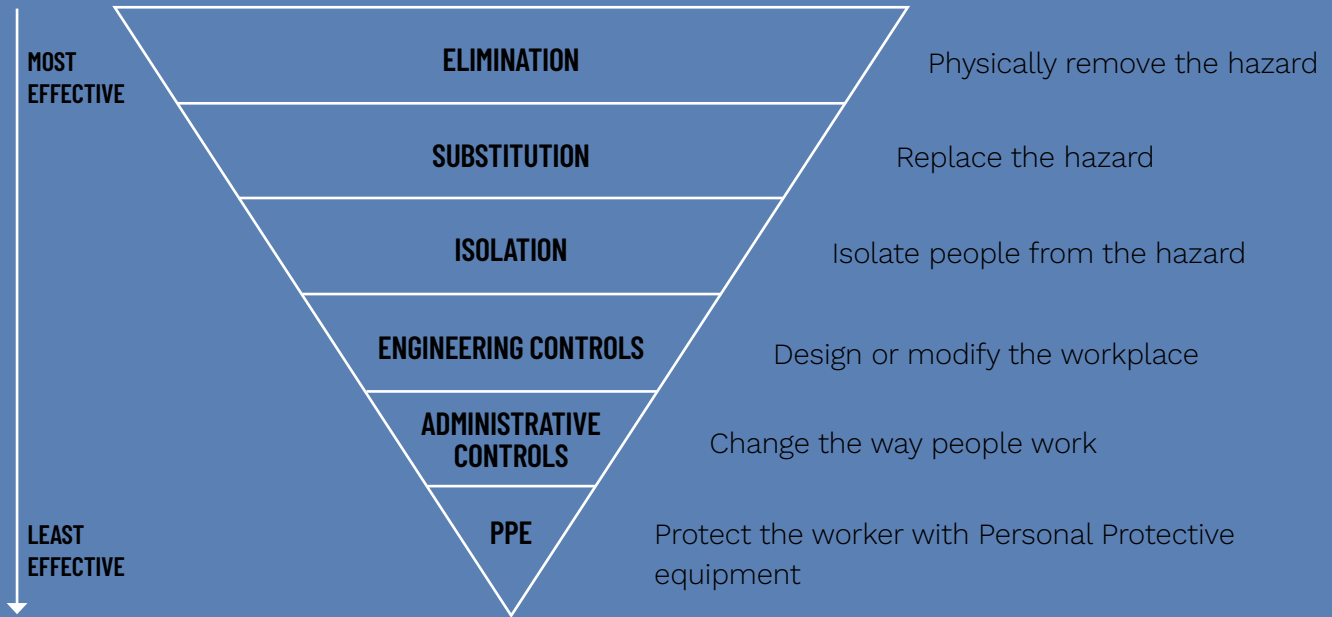
COMBUSTION APPLIANCES

- Check for leaks, odours, disconnections and deterioration.
- Make sure that all combustion appliances have flues or exhaust hoods.
- Ensure that there is no soot build-up inside or outside the flues.

ACT AND BE THE CHANGE

The Health and Safety Executive (HSE) ranks elimination, the physical removal of the hazard, as the most effective action you can take in managing risk.

HIERARCHY OF CONTROLS



WE'D LOVE TO HEAR FROM YOU

Our air quality specialist, Ben Simons, would love to hear from you. Whether you need a detailed air quality evaluation, want to explore solutions, or discuss concerns, Ben will assist you.

Here is how you can get in touch with Ben:
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